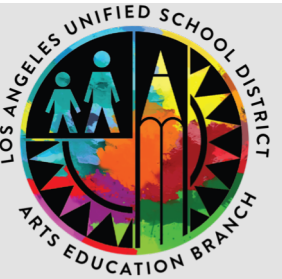




Inputting Instrument Information into Destiny

By Joseph Yune

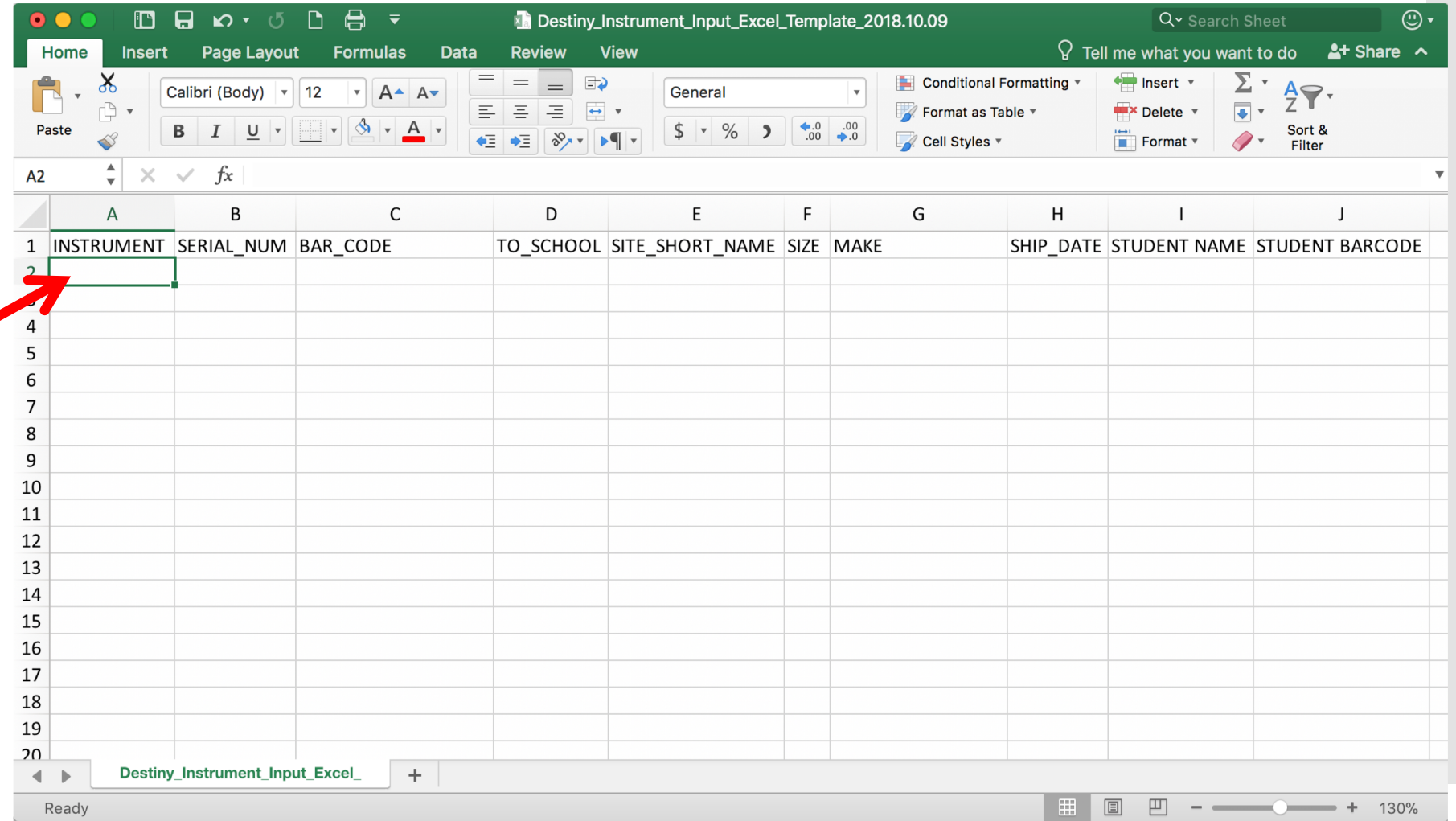


What you need:

- Excel Spreadsheet Template
- Barcoded Instruments
- Instrument Information
- School Information

Step 1

- Fill out the Excel template (See slide 12 for downloading template information)
- Do not alter the template in any way (Any alteration will cause uploading problems)



Step 1 (Sample)

- Fill out the Excel template as shown

Destiny_Instrument_Input_Excel_Template_Sample_2018.10.09

	A	B	C	D	E	F	G	H	I	J
1	INSTRUMENT	SERIAL_NUM	BAR_CODE	TO_SCHOOL	SITE_SHORT_NAME	SIZE	MAKE	SHIP_DATE	STUDENT NAME	STUDENT BARCODE
2	VIOLIN	11555	20258M00014420		751	3/4	GLAESEL			
3	CLARINET	562672	20258M00014211		6363					
4	CLARINET	1637470	20258M00014213		5404		SELMER 1400			
5	CELLO	742	20258M00014227		7822	3/4	SCHUSTER			
6	FLUTE	783652	20258M00008802		751		SELMER 1206			
7	CLARINET	P0176519	20258M00004295		3356		SELMER 1400			
8	CORNET	72745	20258M00014209		1000		SELMER			
9	(ALL CAPITAL)			(Leave Blank)	(Location Code)			(Leave Blank)	(Leave Blank)	(Leave Blank)
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										

Step 1 (Sample 2)

- Model numbers can be included in the “MAKE” box

Destiny_Instrument_Input_Excel_Template_Sample_2018.10.09

Search Sheet

Tell me what you want to do

Share

Home Insert Page Layout Formulas Data Review View

Paste

Calibri (Body) 12 A A

B I U

General

Conditional Formatting Format as Table Cell Styles

Insert Delete Format

Sort & Filter

G14

	A	B	C	D	E	F	G	H	I	J
1	INSTRUMENT	SERIAL_NUM	BAR_CODE	TO_SCHOOL	SITE_SHORT_NAME	SIZE	MAKE	SHIP_DATE	STUDENT NAME	STUDENT BARCODE
2	VIOLIN	11555	20258M00014420			751 3/4	GLAESEL			
3	CLARINET	562672	20258M00014211			6363	Yamaha 650			
4	CLARINET	1637470	20258M00014213			5404	SELMER 1400			
5	CELLO	742	20258M00014227			7822 3/4	H.K. SCHMIDT YHC-400C			
6	FLUTE	783652	20258M00008802			751	SELMER 1206			
7	CLARINET	P0176519	20258M00004295			335	SELMER 1400			
8	CORNET	72745	20258M00014209			1000	SELMER			
9	(ALL CAPITAL)			(Leave Blank)	(Location Code)		(Make and Model Info)	(Leave Blank)	(Leave Blank)	(Leave Blank)
10										
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Destiny_Instrument_Input_Excel_ +

Ready

130%

Step 2

- Save the spread sheet
- Save As:
 - Destiny_Music_Info_**SCHOOL NAME_Location Code_Date**(YYYY.MM.DD)
 - The **red** is where you put your school name (In All CAPS), location code and the date the file is being sent in
 - Save it as “csv” file (this is by default)
- Email attachment to:
 - Oscar Gonzalez (ogonza3@lausd.net) @ ILTSS

Standard Instrument Names for Destiny (Woodwind)

- All Instrument information (Column A) MUST be inputted exactly as shown. It is case sensitive.
- If the instrument your trying to input is not listed on these slides, contact Oscar Gonzalez (ogonza3@lausd.net).
- Woodwinds: (USE ALL CAPITAL LETTERS)
 - PICCOLO
 - FLUTE
 - OBOE
 - ENGLISH HORN
 - CLARINET
 - BASS CLARINET
 - CONTRABASS CLARINET
 - SOPRANO SAXOPHONE
 - ALTO SAXOPHONE
 - TENOR SAXOPHONE
 - BARITONE SAXOPHONE
 - BASSOON
 - CONTRABASSOON

Standard Instrument Names for Destiny (Brass)

- Brass: (USE ALL CAPITAL LETTERS)
 - PICCOLO TRUMPET
 - CORNET
 - TRUMPET
 - FLUGELHORN
 - MELLOPHONE
 - BASS TRUMPET
 - TENOR HORN
 - FRENCH HORN
 - TROMBONE
 - BASS TROMBONE
 - BARITONE
 - EUPHONIUM
 - TUBA
 - SOUSAPHONE

Standard Instrument Names for Destiny (Strings)

- Strings: (USE ALL CAPITAL LETTERS)
 - VIOLIN
 - VIOLA
 - CELLO (Not Violoncello)
 - DOUBLE BASS (Not Contrabass, String Bass, Upright Bass or just Bass)
- Other String Instruments:
 - CLASSICAL GUITAR
 - ACOUSTIC GUITAR
 - 12 STRING GUITAR
 - ELECTRIC GUITAR
 - ELECTRIC BASS
 - UKULELE
 - GUITARRON, VIHUELA
 - BANJO
 - MANDOLIN, MANDOLA, MANDOCELLO
 - AUTOHARP
 - HARP

Standard Instrument Names for Destiny (Percussion)

- Standard Percussion Instruments:
 - TIMPANI (by head size in inches, size info. in size cell)
 - MARIMBA
 - XYLOPHONE
 - GLOCKENSPIEL
 - CHIMES
 - WIND CHIME
 - SNARE DRUM
 - BASS DRUM
 - GONG
 - SUSPENDED CYMBAL
 - CRASH CYMBAL
 - HI-HAT (dash is needed)
 - RACK TOM, FLOOR TOM
 - BONGOS, CONGAS, CAJON...
- Regarding Pianos* - **Pianos** will NOT be inventoried in Destiny

Standard Instrument Names for Destiny (Etc.)

- **PA Equipment:**
 - MIXER
 - SOUND RACK
 - SPEAKER
 - AMPLIFIER
 - MICROPHONE
 - SPEAKER STAND
 - MICROPHONE STAND
- **Other:**
 - HARPSICHORD
 - KEYBOARD (Electronic Keyboard)
 - HAND BELLS (Barcode on case)
 - TUNER
 - METRONOME
- **Cases:** (In this order: CASE dash INSTRUMENT)
 - CASE-INSTRUMENT (e.g. CASE-DOUBLE BASS)

Questions?

- Arts Education Branch:
 - Joseph Yune (jty9169@lausd.net) 213-241-3368
 - Christopher Rodriguez (chris.j.rodriguez@lausd.net) 213-241-5529
- Arts Education Branch Website
 - <https://achieve.lausd.net/arts>
 - For Destiny: AEB website>Music>Music Resources>Destiny
- ILTSS (For Destiny Issues):
 - Oscar Gonzalez (ogonza3@lausd.net) 213-241-0465